



**Report of Chief Officer Financial Services**

**Report to Corporate Governance and Audit Committee**

**Date: 23<sup>rd</sup> November 2020**

**Subject: Work Programme**

Are specific electoral wards affected? If yes, name(s) of ward(s):	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Has consultation been carried out?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the decision be open for call-in?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, access to information procedure rule number: Appendix number:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

**1. Purpose of this report**

- 1.1 The Purpose of this report is to notify Members of the Committee's work programme for the remainder of the Municipal Year. The work programme is attached at Appendix 1.

**2. Background information**

- 2.1 The work programme provides information about the future items for the Corporate Governance and Audit Committee agenda and when items will be presented. The work programme of the Committee should be reviewed regularly and be updated appropriately in line with the risks currently facing the Council.
- 2.2 In order to enable full consideration of all reports by the committee some agenda items may be received in a committee working group. A note of the discussions and recommendations of that working group will be received by the committee and taken into consideration when addressing the recommendations set out in the report.

**3. Main issues**

- 3.1 Members are requested to consider the work programme attached at Appendix 1 and determine whether any additional items need to be added to the work programme.

- 3.2 In particular Members may wish to note the following proposed amendments to the work programme as approved at the last meeting

#### Governance Arrangements for Devolution

- 3.3 Members will recall that at the request of Executive Board, an additional item was added to the work programme for December 2020 relating to the governance arrangements to be put in place under the devolution deal for West Yorkshire.
- 3.4 The focus of current work in relation to devolution is still on getting the deal itself over the line, with changes to the timetable by Government requiring a change in approach. Officers advise that a report to CGA would be more helpful to Members if brought after these technical matters are settled as the information available at a later date would be more useful.
- 3.5 In addition there is a piece of work being done regionally to work through the detail of concurrent powers, but this is unlikely to have concluded in time to give meaningful information in a report to the December meeting.
- 3.6 Finally, following discussions with other West Yorkshire councils as part of the benchmarking process it is proposed to undertake a shared piece of work on governance arrangements on behalf of all participant councils. This will allow an understanding of arrangements in each participating authority.
- 3.7 It is therefore proposed that the report on governance arrangements relating to the devolution deal is received at the February meeting of this Committee.

#### Information Management and Governance

- 3.8 Members will recall that the Council is due to submit its application for PSN certification by the end of the calendar year. It is therefore recommended that an additional report is received from the Head of Information Management and Governance on the Council's readiness to submit a compliant application.

### **4. Corporate considerations**

#### **4.1 Consultation and engagement**

- 4.1.1 This report consults seeks Members views on the content of the work programme of the Committee, so that it might meet the responsibilities set out in the committee's terms of reference.

#### **4.2 Equality and diversity / cohesion and integration**

- 4.2.1 There are no equality and diversity or cohesion and integration issues arising from this report.

#### **4.3 Council policies and the Best Council Plan**

- 4.3.1 The work programme provides a balanced number of reports and assurances upon which the committee can assess the adequacy of the council's corporate governance arrangements.

#### Climate Emergency

- 4.3.2 There are no implications associated with the climate change emergency

#### **4.4 Resources, procurement and value for money**

4.4.1 It is in the best interests of the Council to have sound control arrangements in place to ensure effective use of resources, these should be regularly reviewed and monitored as such the work programme directly contributes to this.

#### **4.5 Legal implications, access to information, and call-in**

4.5.1 This report is not an executive function and is not subject to call in.

#### **4.6 Risk management**

4.6.1 By the Committee being assured that effective controls are in place throughout the Council the work programme promotes the management of risk at the Council.

### **5. Recommendations**

5.1.1 Members are requested to consider the work programme and meeting dates at Appendix 1 and determine whether any additional items need to be added to the work programme.

5.1.2 Members are requested to agree that the following the items be considered by the working group prior to the December meeting:

- Annual assurance report on corporate performance management arrangements
- Applications Portfolio Programme – Update on Access Project
- PSN certification update report

### **6. Background documents<sup>1</sup>**

6.1 None

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<sup>1</sup> The background documents listed in this section are available to download from the council's website, unless they contain confidential or exempt information. The list of background documents does not include published works.